

**Minutes**  
**KEOTA CITY COUNCIL**  
**225 E. BROADWAY AVE.**  
**April 15<sup>th</sup>, 2024**

**Meeting was called to order** at 7:03 pm by Mayor Cansler.

**Public Hearing Proposed Budget FY2025** – with no citizens comments for discussion, a motion to move forward and close the public hearing was made by Burroughs, 2<sup>nd</sup> by Conrad, McDonald in favor and Bender & Greiner were absent.

**Roll call:** Mayor Cansler, Councilmen Conrad, McDonald, and Burroughs were present. City employees present were Horras, Harmsen and Librarian Greiner. Public present Karen Sypherd, Janie Westendorf, Caden Sprouse and Casey Jarmes from Sigourney New-Review.

**Consent Agenda:** A motion was made to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from October 16<sup>th</sup> Council Meeting - Budget review and payment of Bills. McDonald 2<sup>nd</sup> the motion and Conrad was in favor, and Greiner & Bender were absent.

**Bills Paid April 2<sup>nd</sup> thru April 15<sup>th</sup>, 2024**

<b>Checks</b>		<b>Payroll:</b>	
BADGER METER	60.00		
BRETT ROMOSER	200.00		
COX SANITATION & RECYCLING INC	4,120.70		
Delta Industries Inc	95.79		
FARMERS CO OP ASSN	1,440.69		
Holiday Outdoor Decor	6,539.00	Ashley R Greiner	75.72
MALLEY HARDWARE & APPLIANCE	236.76	Tonia Greiner	1,110.94
MUNICIPAL SUPPLY INC	25,699.41	Micah Harmsen	1,857.79
USCELLULAR	144.75	Kevin L Slaubaugh	1,783.79
US POSTAL SERVICE	200.00		
Vittetoe, Inc	16.60	Alycia A Horras	1,915.68
	<b>38,753.70</b>		<b>6,743.92</b>

**Public Forum: None**

**Department Reports:**

**Public Works** –Harmsen reported Spring city wide clean up was a success. We had 9 full dumpsters that Cox hauled away. Looking at doing this just in the Spring each year. Had a good meeting with Glaine and Seth from Spectra last week. They did get the bath house benches put in and started the sheetrock work for the mechanical room transition. Blaine has been in contact with Splash and they are hoping to do the de-winterizing process yet this week so we can fill and check for leaks. Will start pumping the pool down for the next few days. Tremmel was in town twice the past 2 weeks for sewer home owner issues. We are going to go ahead and put a storm drain in the west of the pool for water run off when Tremmel starts Spring project list next week. Also, all the pipe and hardware has been delivered for the Carpenter Street water project. We hope to start on that in May. I did help out with the Spring ballfield cleanup April 7<sup>th</sup> with the Keota Ball Association and have gotten a ball schedule for the field. There are lots of outside projects going on with tree trimming, clean up, brush and debris in ditches and mowing and spraying to keep us busy the next couple weeks. Hope to have a sprayer for the UTV shortly that should help tremendously on spraying especially down at the sewer plant. The dump site has been very busy the past couple weeks, which is great. Just want to remind people not to dump trash out there. We hope to have Harris Boyz start on the city hall basement project in the next couple weeks. And remind that during this time there will not be heat or air at city hall. The bank clock is on the fritz again, so we put the sign back up to cover it. Harmsen will be gone April 29<sup>th</sup> for his Aquatic CEU course in Cedar Rapids. **Water Plant**-The caustic treatment is done and was a success. Now we're just getting the chlorine dialed in right. There are some extra samples due for quarter two. All but one have been sampled and submitted. I'll have the CCR for the year wrapped up and ready to go out in the next week or so. **Lagoons** Iowa Rural Water came out and helped us fix the diffuser.

**Library** –There was water in the basement 2 weeks ago after our hard rain due to the clogged gutters. Greiner would like to look into a leaf filter system to alleviate this issue. Could look at Grant options for this as well. Several great prizes have been coming in for the summer reading program. Quilting group will be tomorrow.

**Museum**- The museum board did some clean up last Thursday and took old wood and items from the basement to the dumpster used for cleanup. Getting things ready for set up in the basement following the work done on it.

**Clerk** – Horras reported that she attended part 3 of the MLA certification courses in Cedar Rapids on 4/6 and will finish with part 4 in the fall. Pool staff was interviewed on 4/10, with 11 interviewees and 22 overall applicants. City wide garage sales will take place on 4/19 & 20<sup>th</sup>. IMFOA Conference is April 17, 18, and 19<sup>th</sup>. Horras will attend these and come back to Keota to be able to attend the KCCEF grant award celebration on 4/18 in the evening. Horras has been working with our Engineer and the inspector to ensure that all items for the pool are approved, resolved and ready for an inspection in May before start up. Horras has been collecting data for final decisions on what classes and pricing to offer for swim lessons for the summer, now that we have our staff hired. The work for the Catalyst Grant will be finished and in the system by 11:59pm tonight so that it meets the deadline. Horras would like to offer pool passes to the library again this year, as we did last year, to offer as prizes for the summer reading program.

**Resolutions and Ordinances:**

**Resolution 2024-18 Signer Change on the DARE account at LSB** – Motion to approve by Conrad, 2<sup>nd</sup> by Burroughs, McDonald in favor and Greiner & Bender absent.

**Resolution 2024-19 Building permit for Alycia Horras** - Motion to approve by Conrad, 2<sup>nd</sup> by McDonald, Burroughs in favor and Greiner & Bender absent.

**Resolution 2024-20 Building permit for Jesse Chloupek** - Motion to approve by Conrad, 2<sup>nd</sup> by McDonald, Burroughs in favor and Greiner & Bender absent.

**Resolution 2024-21 Building permit for Nathan Anderson** - Motion to approve by Conrad, 2<sup>nd</sup> by Burroughs, McDonald in favor and Greiner & Bender absent.

**Resolution 2024-22 Approval of renewal of liquor license for Lagos Acres** - Motion to approve by Conrad, 2<sup>nd</sup> by McDonald, Burroughs in favor and Greiner & Bender absent.

**Resolution 2024-23 Approval of FY25 Budget** - Motion to approve by Burroughs, 2<sup>nd</sup> by McDonald, Conrad in favor and Greiner & Bender absent.

- Councilman Bender joined the meeting by phone for next resolutions. -

**Resolution 2024-24 Approval of Hiring and Wage for 2024 Pool Lifeguard Staff** – Motion to approve by Burroughs, 2<sup>nd</sup> by McDonald, Bender in favor, Conrad abstained and Greiner absent.

**Resolution 2024-25 Approval of Hiring and Wage for 2024 Pool Concession Stand Staff** – Motion to approve by Burroughs, 2<sup>nd</sup> by McDonald, Bender in favor, Conrad abstained and Greiner absent.

- Councilman Bender left the meeting. -

**Resolution 2024-26 Approval of Hiring and Wage for 2024 Pool Management Staff** – Motion to approve by Burroughs, 2<sup>nd</sup> by McDonald, Conrad in favor and Greiner & Bender absent.

**Resolution 2024-27 Approval of submission for Iowa Thriving Communities designation** - Motion to approve by Burroughs, 2<sup>nd</sup> by Conrad, McDonald in favor and Greiner & Bender absent.

**New Business:**

**Discussion/Possible Action: Internship for City Hall** – Administrator Horras presented the idea of having an internship program, utilizing a high school student(s) each year to allow for their growth and additional help at City Hall. This could be a paid internship or could be an experience internship that would allow for silver cord hours as well. Each councilman and the mayor agreed that this was a great idea and would want to pursue this option. Burroughs requested that Horras put together a proposal with the potential of a paid internship for possibly a full school year and/or one for each semester to allow more experience to be shared.

**Discussion/Possible Action: Free Swim or Promotional Swim at the new Aquatic Center** – A motion was made to approve the Pool Board handling all the free swim and promotional activities within the following parameters: 1 Free Swim per month and limited to Monday thru Friday, and unlimited promotional activities. Motion made by Burroughs, 2<sup>nd</sup> by McDonald, Conrad in favor and Greiner & Bender were absent.

**Discussion/Possible Action: Swim Lesson Pricing, Timing and approval for both** - After discussion with the council, this is something that they agreed to let the Pool Board meet about and discuss for final details. Horras to set a meeting for both topics.

**Discussion/Possible Action: Fun Days – Pool Advocates utilizing the city parking lot for BBQ cook off and Community Room for possible judging of the event** – It was agreed that this was a viable place to have them cook and that they would need to ensure they had a generator if needed for power as there is minimal outlets there. For the community room, there will be clear coordination with the Museum board and the timing needed for the pie judging in this room to be wrapped up in time for the BBQ judging and/or the room set up to allow for both if needed.

**Mayor Comments:** Mayor Cansler stated that Councilman Bender is working to follow up and set up a meeting with Sigourney to further discuss the options of police coverage from them. Cansler further expressed his appreciation and was very impressed how things were all planned, executed and completed while he was out of town.

**Adjournment:** Motion made to adjourn meeting by Conrad, 2<sup>nd</sup> Burroughs, McDonald in favor. Time 8:34pm.

**Next regular meeting, May 6<sup>th</sup>, 2024 at 7:00 pm.**

Attest:

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Mayor Anthony Cansler

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City Administrator Alycia A Horras